



29 July 2016

Dear Member,

NOMINATION FOR OFFICE BEARERS AND COUNCIL MEMBERS FOR 2016 - 2018

In accordance with the provisions of the Constitution governing the nomination procedure for the election of office bearers and members of Council (as set out below), on behalf of the Returning Officer named below, nominations are hereby invited for the posts of Office-bearers and Council members of SCL (Singapore):

- 8.4.1 The nominating or returning officer shall, no later than twenty-one (21) days before the day appointed for the Annual General Meeting, invite members in writing, to nominate candidates for the posts of office-bearers and members of the Council, and make available a nomination form, for such purposes.
- 8.4.2 Nominations shall be made on the nomination form referred to in Clause 8.4.1 hereof. Each nomination form shall be delivered to the nominating or returning officer no later than seven (7) days before the day appointed for the Annual General Meeting. Any nomination form which does not comply with 8.4.3 herein and/or is spoilt, or defaced shall be invalid.
- 8.4.3 Each nomination shall be made by two (2) members who shall propose and second, and the nomination form shall bear the written consent of the member so nominated.
- 8.4.4 Nominations made from the floor at the Annual General Meeting shall not be accepted.
- 8.4.5 Every Candidate and his respective proposer and seconder, and each of them shall not be in arrears of his or their respective subscriptions as at the date of nomination.
- 8.4.6 Every nomination form shall be sealed and delivered to the nominating or returning officer and shall only be opened after the time specified for the closing of nominations.
- 8.4.7 Any nomination that is not made in accordance with the provisions herein shall be invalid.
- 8.4.8 The nominating or returning officer shall, after verifying the eligibility of each nominee to be a candidate for election, notify members in writing and post on the Society's website, not later than 3 days before the date appointed for the Annual General Meeting, the list of candidates nominated for election for the posts of office bearers and members of the Council, with the names of candidates for non office bearer posts, being listed in alphabetical order.
- 8.5 For the purposes of Clause 8.4, electronic mail to members will constitute notification in writing.

The Council has appointed the following Returning Officer to accept nominations for members to be elected to the Council for the period 2016 – 2018. The nomination form is enclosed and should be submitted duly completed to the Returning Officer at following address by ***no later than 5.30pm on 17th August 2016:***

**Attn: Paul Sandosham
Returning Officer 2016
Society of Construction Law (Singapore)
c/o Level 3, 146 Robinson Road, Singapore 068909**

Yours faithfully,

Paul Sandosham
Secretary
Enc.



**Society of Construction Law
Nomination Form
For
Office Bearers and Members of Council 2016/2018**

Name of Nominee	Signature	For Post (please delete as necessary)
	I consent to the nomination and confirm that my place of residence and usual place of work is Singapore. Date:	Chairman/ Vice-Chairman/ Honorary Secretary/ Honorary Treasurer/ Assistant Honorary Treasurer/ Member

Name of Proposer	Signature	Date
Name of Seconder	Signature	Date

- Note: 1) Please use one form for each nomination.
2) Please send the Nomination Forms to reach the Returning Officer by no later than **5.30pm on 17th August 2016.**

To be addressed to:

**Attn: Paul Sandosham
Returning Officer 2016
Society of Construction Law (Singapore)
c/o Level 3, 146 Robinson Road, Singapore 068909**